

CAREER OPPORTUNITY



SARATOGA COUNTY DEPARTMENT OF PERSONNEL MENTAL HEALTH CLINIC

DEPUTY DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES

SALARY: \$84,776 Plus Excellent Benefits

GENERAL STATEMENT OF DUTIES: Assists the Director of Community Mental Health Services in directing and administering a local program of mental health services; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is important administrative and clinical work involving responsibility for assisting the Director of Community Mental Health Services/ Community Services Board in planning, coordinating and administering operation of a diversified program of mental health services provided within the community. In addition, this work may involve the provision of direct clinic services to clients. The work is performed under general supervision of the Director in accordance with established policies, rules, laws and regulations. Supervision is exercised over the activities of subordinate professional, technical and clerical employees.

MINIMUM QUALIFICATIONS:

- A. Possession of a license to practice medicine in the State of New York and board qualified or board eligible either as a psychiatrist or as a neurologist by the American Board of Psychiatry and Neurology; or as a pediatrician by the American Board of Pediatrics; or as a specialist in public health administration by the American Board of Preventive Medicine and at least three years of experience working in programs for the persons with developmental disabilities, substance abuse or mental health. Of these three years, at least one year must have been in an administrative capacity; **OR**
- B. New York State certification as a psychologist and a doctorate in psychology conferred by a university recognized by the New York State Education Department and at least three years of experience working in programs for the persons with developmental disabilities, substance abuse or mental health, of these three years, at least one year must have been in an administrative capacity; **OR**
- C. Possession of a license of clinical social work (LCSW) from the New York State Department of Education and possession of a Master of Social Work degree from a university recognized by the New York State Department of Education and at least five years of experience, working in programs for the persons with developmental disabilities, substance abuse or mental health, of these five years, at least one year must have been in an administrative capacity.

This position will be filled provisionally pending the results of a Civil Service examination to be scheduled at a later date.

SUBMIT RESUME/APPLICATION TO:

Marcy McNamara, Deputy Personnel Officer
Saratoga County Personnel Department
40 McMaster Street
Ballston Spa, New York 12020

"An Equal Opportunity Employer with an Affirmative Action Program" Issued: 03/10/15